

OXFORD PLANNING COMMISSION

Minutes – April 11, 2017

MEMBERS: Jonathan Eady, Chair; Jeff Wearing, Vice-Chair; Penny England, Aaron Robinson, and Ron Manson. Vivian Harris was absent.

STAFF: Bob Schwartz, city manager and zoning administrator.

GUESTS: Kendra Mayfield, Oxford College, Art and Laurie Vinson.

OPENING: At 7:00 PM, Mr. Eady called the meeting to order and welcomed the guests.

APPROVAL OF MINUTES: Upon motion of Mr. Manson, seconded by Mr. Wearing, the minutes for the meeting of March 14, 2017 were approved. The vote was 5-0.

ART AND LAURIE VINSON DEVELOPMENT APPLICATION – Art and Laurie Vinson submitted a development permit application to extend the front porch and the side deck of their home at 903 Asbury Street. Mr. Schwartz reported that the Vinson's had earlier submitted a development permit application for other work being done at the house. This included electrical and plumbing work on the interior and the addition of a bedroom on the second floor. It did not include any change to the footprint of the building so Mr. Schwartz approved the development permit as zoning administrator. The permit request tonight will change the footprint of the building by extending the front porch and the side deck.

The discussion covered additional electrical work along with the trees and the driveway.

Upon motion of Mr. Wearing, seconded by Mr. Robinson the request was approved as submitted. The vote was 5-0.

OXFORD COLLEGE REZONING REQUEST – Oxford College submitted a request for the initial discussion of the possibility of rezoning the lot at 805 Whatcoat Street. The current zoning is R-20 and the proposed change is to Town Center zoning. Kendra Mayfield and the members discussed several implications of this proposed change. No action was requested or taken.

CITY REPORT – Mr. Schwartz reported:

In June, 2016, we approved a development application for Larry Daniel to build a new home at 590 W Richardson. The home is now complete.

The last parcel was purchased for Asbury Park. The closing was Monday, April 3rd.

We have scheduled an all-day session on Saturday, April 22 for training for the DDA, City Council, and the Planning Commission to help all of us work with our new Downtown Development Authority.

ADJOURNMENT: Mr. Eady adjourned the meeting at 7:50 PM.

Approved by:

Aaron Robinson, Secretary